

Deadline: 5 p.m. Monday, January 27, 2025

The Center for the Study of Women in Society (CSWS) invites graduate student grant funding applications for research on any aspect of the study of women and/or gender from across the disciplines on topics that align with the Center's mission to fund research, scholarship, and creative work that addresses the complexities of women's lives and the complicated nature of gender identities and inequalities. CSWS will give priority to research focused on the intersections of race and gender in order to advance the study of historically underrepresented groups in the United States.

CSWS 2025-26 Graduate Student Research Grant funds are for use from July 1, 2025, through June 30, 2026. Awards are subject to the following conditions set by CSWS.

PART I: OVERVIEW OF AWARD

A. ELIGIBILITY

Currently-registered University of Oregon graduate students are eligible for research support grants. These grants are not restricted by citizenship, ethnicity, race, or national origin. Graduate students currently employed by CSWS are NOT eligible to apply.

B. AWARD CONDITIONS

1. **Funded Amount:** Grant awards will not exceed \$3,000.
2. **Disbursal of Funds:** CSWS Graduate Student Research Grant funds will be available four to six weeks after the Center's fiscal year begins (July 1). The earliest recipients can receive award funds is August 1. All funds will be disbursed to the recipient's DuckWeb account. Please allow 7 to 10 business days for funds to post to your student account.
3. **IRB Approval:** If the proposed research involves human subjects, funds will be disbursed after IRB approval is obtained. The applicant is responsible for obtaining approval from the UO Committee for the Protection of Human Subjects/Institutional Review Board. Contact the Office for Responsible Conduct of Research, Suite 105, Riverfront Research Park, 1600 Millrace Dr., or call (541) 346-2610. No funds will be transferred until the award recipient has received approval and the IRB letter has been submitted to cswsgrants@uoregon.edu.
4. **Note for Graduate Students with Financial Aid:** Receiving this award may reduce your financial aid award. Please contact the Office of Financial Aid prior to applying for this support for information.



C. USE OF FUNDS

1. **Living and Research Expenses:** Grant award funds may be used for living expenses, reimbursable research expenses, or a combination of both living expenses and reimbursable research expenses.
2. **Technical, Travel, and Other Research Expenses:** These include, but are not limited to, materials for the production of creative work; data collection, transcription, and analysis costs; photocopying; books and journals; conference and research travel; video and audio recordings/DVDs; and other project-related expenses included in the budget.

D. POST-AWARD OBLIGATIONS

1. **Submit a Grant Report:** Submit a [one-page final report](#) of no more than 250 words about your research progress and outcomes at the end of the grant year. This report is due to CSWS by September 30 (three months from the end of the grant period). **Failure to submit final reports will result in ineligibility for future CSWS grants, including the Jane Grant Dissertation Fellowship.** (Note: Writing an article for the *Annual Review* does not fulfill this obligation, though your report may be adapted from an article.)
2. **Share Your Research:** You may be asked to do this by giving a presentation at CSWS, attending a grants information session, presenting your research in another format, and/or contributing to CSWS research publications (such as Research Matters or the CSWS Annual Review) at some point within a three-year period.
3. **Acknowledge CSWS and Follow-up:** Tracking the outcomes and impacts of CSWS funded research is very important to our mission. [Notify CSWS](#) about any conference presentations; academic, popular, or creative publications in any format; additional project grants and job opportunities; and any other outcomes that result from CSWS funded research. In addition, acknowledge CSWS support in all presentations, publications, and promotional materials—including web publications and web sites, videos, and/or creative work—resulting from this grant. Grant reporting forms: <https://csws.uoregon.edu/forms>

PART II: APPLICATION DIRECTIONS

A complete application consists of the following components: an online application form and all required sections of the proposal narrative. Failure to follow these application directions in full may result in disqualification.

A. APPLICANT INFORMATION FORM

Complete the online Graduate Student Research Grant [Applicant Information Form](#). In addition, combine all components of the Proposal Narrative below into a single PDF file and submit it

with the Applicant Information Form. Be sure all aspects of the form are accurate and complete before submitting. The form cannot be amended once submitted.

B. PROPOSAL NARRATIVE

Please use **business format** for the proposal narrative (i.e., single space paragraphs, double space between paragraphs, no paragraph indentations, include section headings) and put your name and contact information at the top of the first page. Combine all components of the proposal narrative into a single PDF file.

Your proposal narrative must include the following components:

1. **Abstract:** Should be no more than 250 words for a non-specialist audience, stating clearly why the project is important, and what difference the results of the project will make. The statement should explain the importance of the proposed research to larger issues or themes on women and gender.
2. **Proposal:** The proposal narrative must not exceed 1,200 words and should be organized as described below:
 - a. **Conception and Definition:** Describe the specific research planned for the grant period, explaining basic ideas, problems, or questions to be explored.
 - b. **Significance:** Briefly sketch the background of the proposed research, evaluate existing knowledge, and identify gaps that your research is intended to fill. State concisely the significance of the proposed work to research on women and gender and how the work contributes to the mission of CSWS, particularly in terms of the relationship between gender and other aspects of identity (race, ethnicity, class, sexual orientation, ability, et. al.). While our page limitation prevents a full review of the literature, a succinct discussion of the most recent and highly relevant literature will help reviewers better evaluate your proposal.
 - c. **Work Plan, Methods, and Approach:** All proposals will be judged on the basis of their theoretical and methodological strengths. They should clearly demonstrate how the research processes and/or methods identified in the proposal will elucidate the research questions posed. Proposals that gather primary data or use secondary data from human subjects should define the sample and procedures to be used and discuss data collection and analysis issues appropriate to the methodology or methodologies to be employed. Proposals that gather data from non-human subjects, including documentary or archival sources, should discuss relevant sampling and data collection issues and analytical and interpretive approaches to be employed. Proposals that are primarily theoretical or involve the production of art, music, performance, or other creative material should discuss the relevant scholarly processes that

ensure the quality of the proposed project. We strongly encourage interdisciplinary research that takes into account various methodologies/approaches (archival, textual, ethnographic survey, etc.). If the project is interdisciplinary, the proposal should discuss the relevance of interdisciplinarity to your project.

- d. **Timeline of Project:** Describe the timeline for your project, including specific dates for completion of your research.
3. **Budget:** A successful review of your grant is partly dependent upon our reviewers being able to understand why you are requesting the amount you have indicated, how you determined each component of the proposed budget, and how you intend to use funds if they are awarded.
4. **Bibliography:** Attach a two-page project bibliography.
5. **Current Vita:** Two-page abbreviated vita, including education, recent employment, publications, presentations, and relevant awards and honors.

If you have questions regarding application procedures, budget matters, or problems with submission, please contact CSWS at 541.346.5015 or cswsgrants@uoregon.edu.

PART III: ADDITIONAL INFORMATION

A. REVIEW PROCESS

Grant award decisions are made by a CSWS review committee that includes faculty members from the humanities and social sciences. Decisions are based on the quality of the application/proposal; the degree to which the project supports the mission and interests of CSWS; and the researcher's experience and qualifications. If all other aspects of a proposal are equal, preference will be given to graduate students who have not received funding for the previous three years. Recommendations for funding are forwarded to the director of CSWS to make final decisions based on budgetary considerations.

All applications must be completed and received no later than 5:00 p.m. on January 27, 2025. Please note that late applications will NOT be accepted. Notification of award is made within three months of the deadline date.

B. APPLICATION CHECKLIST

Please use **business format** for the proposal narrative (i.e., single space paragraphs, double space between paragraphs, no paragraph indentations, include section headings) and put your name and contact information at the top of the first page.

Please be sure to keep in mind the following:

- Do not go over maximum word counts.
- Use language that is clear to readers outside of your discipline.
- Once submitted, you will not have the chance to edit this application.

Before completing the online Applicant Information Form, be sure all components of the proposal narrative are formatted properly and combined, in the order listed below, into a single PDF:

- Abstract (250 words maximum)
- Proposal narrative (1,200 words maximum) with the following subheadings:
 - Conception and definition
 - Significance of project
 - Work plan, methods, and approach
 - Timeline for project completion
- Budget
- Project bibliography (two pages maximum)
- Current abbreviated vita (two pages maximum)

Other application materials:

- IRB approval letter (if applicable) sent to cswsgrants@uoregon.edu

Form URL: <https://app.smartsheet.com/b/form/aa9cad52d97042e99c6bfffca04df15>